



TARNEIT P-9 COLLEGE

22 October 2021

Dear Parents/Carers

Tarneit P-9 College is looking forward to another great year of teaching and learning and would like to advise you of Tarneit P-9 College's voluntary financial contributions for 2022. We appreciate any voluntary payments you can make which will contribute towards our programs.

Our College provides students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support from our families ensures that our College can offer the best possible education and support for our students through your voluntary financial contributions. Your valuable contributions and the contributions of other families go a long way to support your child and all children at the College.

At our College this voluntary financial support has allowed us to integrate the latest technology as a tool to support learning, develop our grounds and facilities and offer a wide range of educational opportunities including student wellbeing and leadership opportunities.

Previously all stationery items for students have been ordered in bulk by the College and delivered directly to the classroom. Payment for these items was part of the Essential Education Items fee which was paid by families. Please see the information on the following page under **Educational Items for Students to Own** in relation to ordering stationery items.

Financial Support for Families

We understand that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (application forms available from College Administration)
- Optional payment plans set up via Compass

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the College Administration on 9749 0506 or email tarneit.p9@education.vic.gov.au.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Matt Naudi

Acting Principal

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LEARNING

INCLUSIVE

RESPONSIBLE

PRIDE

Educational Items for Students to Own

We will provide you with a list of items specific to your child/children's year level that the College recommends you purchase from **Paperchase Office National** for your child to individually own and use. These will be delivered to the College and placed in the classroom ready for your child/ren. We will send full details of how to place your online order at a later date.

Extra-Curricular Items and Activities

Tarneit P-9 College offers a range of items and activities that enhance or broaden the educational experiences of our students that are above and beyond what the school provides in order to deliver the Curriculum. These include camps and some excursions and are provided on a user-pays basis. Details of these items and activities will be forwarded to you throughout the year for your consideration.

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum		Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper (\$15.00) • Science & Technology – coloured paper, cardboard, pipe cleaners (\$15.00) • Mathematics – number rods, kinder squares, scales (\$10.00) • English – book boxes (\$5.00) • Sports – equipment (\$15) 		\$ 60.00
Online Subscriptions <ul style="list-style-type: none"> • Sunshine Online/Sunshine Classics • BrainPOP • Wheelers Books 	<ul style="list-style-type: none"> • Maths 300 • JAMF • Decodable Readers 	\$ 20.00
Printing and photocopying of worksheets and learning materials		\$ 20.00
Other Contributions - for non-curriculum items and activities		Amount
School Sports Victoria membership		\$ 5.00
Student wellbeing programs		\$ 10.00
First aid equipment		\$ 5.00
School grounds maintenance and improvements		\$ 10.00
Total Amount		\$ 130.00

Payment Methods

Voluntary payments can be made via Compass (which is our preferred method), BPay or at the Administration Payment Window via Eftpos or Credit Card. We would prefer cashless payments. College Administration can assist you with Compass or provide you with your unique BPay code if you don't already have it.

Refunds

Parent requests for refunds are subject to the discretion of the College and made on a case-by-case basis. Refunds will be provided where the College deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.